

Melba Copland Secondary School Year 5 Primary transition morning excursion information and permission

Date:	Wednesday 26 th September 2018
Venue:	Melba Copland Secondary School High School Campus (junior campus – Conley Drive)
Arrival Time:	Between 8:40 am and 8:50 am at MCSS
Departure Time:	11:50 am to return to Evatt Primary
Transport:	Students are to make their own way to the high school. The bus is available for transport back to primary school
Cost:	Free
Equipment:	Water bottle
Food:	Light morning tea snack will be provided and facilities for students to fill up their drink bottle
Valuables:	Students are encouraged to leave valuables at home, in their bag or with their teacher
Emergency Contact:	Brent Griffiths - 61421640
Primary School teacher/s in charge:	Brent Griffiths
Melba Copland teachers in charge:	Adrian Wong and Matt Colbran

Important Information

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities. Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.

Permission Form

I hereby give permission for my son / daughter / child _____, to participate in the Year 5 Primary Transition morning at MCSS on Wednesday 26th September 2018.

For this excursion, I give permission for the student named above:

- To catch the MCSS school bus YES / NO

Please be aware of the following medical condition and/or other special requirements:

I acknowledge the details listed above and give permission for the teacher in charge to make arrangements for the welfare of the student (including medical or surgical treatment) in an emergency. I agree to meet the costs associated with any emergency arrangement made by the teacher in charge - free ambulance transportation only applies in the ACT. I also acknowledge that no refund will be given unless the excursion is cancelled or another student is found to fill the vacant space on the excursion.

Signed: _____ (parent/guardian) _____ (Date)